

# Community Work Study Program

## Employer Safety Agreement

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This agreement is between the employing Agency as 'Employer of Record' participating in the Cornell Community Work Study Program and the Institution as 'Paymaster'. The Agency is to provide and maintain a safe work environment for student employees in non-remote positions.

The Agency agrees to:

- Provide student employees proper new hire orientation that includes any applicable health & safety training
- Stay current and adhere to COVID-19 state guidelines and regulations.
- Provide all necessary PPE to student employees.
- Enforce the use of face coverings, in accordance with county mandates/guidance.
- Adhere to proper social distancing, in accordance with county mandates/guidance.
- Have worksite and equipment disinfection procedures in place, in accordance with county mandates/guidance.
- Ensure there are proper hygiene practices and guidelines in place.

I certify that \_\_\_\_\_ agrees to abide by all of the requirement listed above.

### AGENCY

Employer Representative: \_\_\_\_\_

Employer Representative Signature: \_\_\_\_\_ Date \_\_\_\_\_